

STATEMENT OF PURPOSES

OF

VOLLEYBALL VICTORIA INCORPORATED

1. NAME OF THE ASSOCIATION

The name of the Association is Volleyball Victoria Incorporated ("Association").

2. PURPOSES OF THE ASSOCIATION

The purposes for which the Association is established are to:

- (1) provide for the conduct, encouragement, promotion and administration of the sport of Volleyball, including indoor, outdoor and beach Volleyball, on a competitive, recreational, social and/or community basis, throughout Victoria and elsewhere, including but not limited to:
 - (a) promoting a greater community awareness of Volleyball and its contribution to sport generally;
 - (b) promoting and holding, either alone or jointly with any other association, club, or person, volleyball competitions, championships, exhibitions, meetings and other activities of the Association generally, whether at club, state or national level;
 - (c) promoting, encouraging and providing facilities for the education, practice and play of the sport of volleyball and to raise levels and standards of Volleyball play in Victoria and elsewhere;
 - (d) establishing, maintaining and conducting a club for the accommodation of the Members of the Association and generally to afford to them all the usual privileges, advantages and conveniences of the club with or without residential accommodation;
 - (e) representing the interests of volleyball and volleyball players within the State of Victoria at national level and international level, and upholding, regulating and enforcing the "Laws of Volleyball";
 - (f) selecting and appointing volleyball representatives, officials and delegates in local, interstate and international competition or for any other purpose;
 - (g) co-operating with and assisting any organisation having objects and purposes similar to those of the Association in any manner which may further the interests of volleyball or the Association generally;
 - (h) defining, varying or altering the boundaries of the districts, regions or zones which may be set up for the purpose of arranging special tournaments and events; and the terms and conditions under which players may participate;
 - (i) pursuing and conducting such programs and projects that relate to volleyball and to the other activities of the Association generally;
 - (j) settling disputes or questions on matters relating to Victorian volleyball; and
 - (k) hearing and determining any allegation or complaint or charge involving a breach of the Rules or the Laws of Volleyball or in respect of any matters affecting the interest of volleyball or of the Association which may be made against any members of the Association, with power to inflict fines or penalties as prescribed in the Rules;
- (2) affiliate and/or otherwise liaise with the Australian Volleyball Federation Inc (or such other national volleyball authority as is in place from time to time), International Volleyball Federation, Victorian Olympic Council, Victorian Commonwealth Games Association and the Sports Federation of Victoria in the pursuit of these purposes and the sport of volleyball;

- (3) ensure that a high standard of the sport of volleyball is maintained;
- (4) develop a sense of sportsmanship and a high degree of proficiency in volleyball competitors;
- (5) use and protect the Intellectual Property, of the Association including but not limited to logos, trademarks, copyright and names in any equipment, product, publication or event developed by the Association;
- (6) collect, distribute and publish information in connection with volleyball;
- (7) strive for Governmental, commercial and public recognition of the Association and volleyball;
- (8) ensure adoption of and compliance with the rules of the sport of volleyball;
- (9) further develop the Association (or any substitute or other entity) into an organised institution and with these purposes in view, to foster, regulate, organise and manage competitions, events, displays and other activities and to issue badges, medallions and certificates and award trophies and/or prizes to successful competitors;
- (10) promote the health and safety of competitors;
- (11) encourage players to realise their potential and athletic abilities;
- (12) promote and protect the interests of the members of the Association that relate directly or indirectly to volleyball or to sport generally and to represent and promote the interests of the competitors in relation to studies, clubs, societies, associations or persons;
- (13) encourage and promote performance-enhancing drug free competition and involvement in the sport of volleyball;
- (14) encourage and promote drug free competition and involvement in the sport of volleyball, complying with the guidelines of the appropriate Australian Agency;
- (15) encourage and promote equitable competition and involvement in the sport of volleyball; and
- (16) undertake and or do all such things or activities which are necessary, incidental or conducive to the advancement of these purposes.

3. POWERS OF THE ASSOCIATION

The Association shall be recognised as the controlling body for Volleyball in Victoria, and solely for furthering the purposes set out above, the Association has power to:

- (1) acquire by purchase, exchange or otherwise, whether for an estate in fee simple or for any less estate, lands, tenements or hereditaments of any tenure whether subject or not to any charges or encumbrances and to erect, replace, maintain, reconstruct, adapt and furnish any offices or other buildings thereon and to sell, let, alienate, mortgage, charge or deal with all or any such lands, tenements or hereditaments or any part of them;
- (2) purchase, take on lease or in exchange or otherwise acquire any real or personal estate which may be deemed necessary or convenient by the Board for any of the purposes of the Association and to sell, manage, lease, mortgage, give in exchange, dispose of or otherwise deal with the same or any part thereof;
- (3) construct, maintain and alter any buildings, grounds, structure or works necessary or convenient for the purposes of the Association;
- (4) buy, sell and deal in all kinds of articles, commodities and provisions, both liquid and solid, for the members of the Association or persons frequenting the Association's premises;
- (5) enter into any arrangements with any government or authority that are incidental or conducive to the attainment of the objects and the exercise of the powers of the Association, and to obtain from any such government or authority any rights, privileges and concessions which the Board considers desirable to obtain; and to carry out, exercise and comply with any such arrangements, rights, privileges and concessions;

- (6) borrow and raise money in such manner as the Association may determine;
- (7) raise or borrow money on bonds or mortgage or other security of any property held for or on behalf of the Association or without any such security and upon such terms as the Board shall determine;
- (8) receive money on deposit with or without allowance of interest thereon;
- (9) invest any monies of the Association, not immediately required for the purposes of the Association, in such manner as may from time to time be determined by the Association;
- (10) borrow or raise money either alone or jointly with any other person or legal entity in such manner as may be determined by the Board and whether upon fluctuating advance account or overdraft or otherwise to represent or secure any monies and further advances borrowed or to be borrowed alone or with others as aforesaid by notes secured or unsecured, debentures or debentures stock perpetual or otherwise, or by mortgage, charge, lien or other security upon the whole or any part of the Association's property or assets present or future and to purchase, redeem or pay off any such securities;
- (11) lend and advance money or give credit to any person or body corporate, and to guarantee and give guarantees or indemnities for the payment of money or the performance of contracts or obligations by any person or body corporate, and otherwise to assist any person or body corporate;
- (12) do all or any of the matters authorised either alone or in conjunction with any person, company or unincorporated body or by or through any factors, trustees or agents;
- (13) take any gift of property whether subject to any special trust or not for any one or more of the purposes of the Association;
- (14) take such steps by personal or written appeals, public meetings or otherwise as may from time to time be deemed expedient for the purposes of procuring contributions to the funds of the Association in the shape of donations, annual subscriptions or otherwise;
- (15) apply the income and assets of the Association to the promotion of the purposes of the Association;
- (16) print and publish any newspapers, periodicals, books or leaflets that the Association may think desirable for the promotion of its purposes;
- (17) appoint, hire, employ, remove, replace or reinstate secretaries, managers, servants, employees and other persons in and for carrying out the purposes of the Association and to pay them in return for services rendered to the Association, salaries, wages and gratuities;
- (18) subscribe to any charities and to grant donations for any public purpose;
- (19) produce, develop, create, licence and otherwise exploit, use and protect such Intellectual Property, including but not limited to logos, trademarks, copyright and names in any product, publication or event of the Association;
- (20) establish and maintain corporate entities to carry on and conduct the business affairs and undertakings, or any aspect thereof, of the Association and for that purpose, utilise any of the assets of or held on behalf of the Association;
- (21) promote any other person or company for any purpose calculated to benefit the Association;
- (22) purchase or otherwise acquire and undertake all or any part of the property, assets, liabilities and engagements of any one or more of the companies, institutions, societies or associations whose activities or purposes are similar to those of the Association or generally for any purpose calculated to benefit the Association;
- (23) take legal proceedings of any nature;
- (24) take and effect insurance; and
- (25) do all such acts and things as are incidental, conducive or subsidiary to all or any of the purposes of the Association.

4. APPLICATION OF INCOME

- 4.1 The income and property of the Association shall be applied solely towards the promotion of the purposes of the Association as set forth in this Statement of Purposes.
- 4.2 No portion of the income or property of the Association shall be paid or transferred, directly or indirectly by way of dividend, bonus or otherwise to any Member, but this shall not preclude payment to a Member in good faith for expenses incurred or services rendered.

5. LIABILITY OF MEMBERS

The liability of the Members of the Association is limited.

6. INTERPRETATION CLAUSE

- 6.1 The specification of the purposes of the Association in clause 2, and the powers in clause 3 of this Statement of Purposes, are not in any particular order and are not to be construed so as to lead to the construction that any object or power is more important than any other object or power nor than any purpose or power which is specified in detail is more important than any purpose or power which has not been specified in detail, and no particular purpose or power will be limited by reference to any other and the rule of construction known as the *ejusdem generis* rule shall not apply.
- 6.2 If any provision of this Statement of Purposes or any phrase contained in it is invalid or unenforceable in any jurisdiction, the phrase or provision is to be read down for the purpose of that jurisdiction, if possible so as to be valid and enforceable, and otherwise shall be severed to the extent of the invalidity or unenforceability, without affecting the remaining provisions of this Statement of Purposes or affecting the validity or enforceability of that provision in any other jurisdiction.

**RULES
OF
VOLLEYBALL VICTORIA INCORPORATED**

PART I - INTERPRETATION

1. NAME

The name of the incorporated association is Volleyball Victoria Incorporated ("Association").

2. INTERPRETATION AND DEFINITIONS

2.1 Definitions

In these Rules and in the Statement of Purposes, unless the contrary intention appears:

"**Affiliated Member**" means a Member under Rule 3.5;

"**Board**" means the Board of Directors of the Association, appointed in accordance with Rule 16.2(2);

"**Board Special Resolution**" means a resolution passed by at least three-quarters of the Board present and entitled to vote, at any duly convened meeting of the Board;

"**Delegate**" means a representative of an Affiliated Member, approved by the Board in accordance with Rule 3.6(5);

"**Executive**" means the Officers of the Association, appointed in accordance with Rule 16.2(1);

"**Financial Year**" means the year commencing 1 January and concluding 31 December;

"**General Meeting**" means a meeting of Members convened in accordance with Rules 9 and 10;

"**Honorary Members**" shall be the Officers for the time being under Rule 3.3, including any substitute persons elected to fill a casual vacancy arising in an Officer's position or appointed as an Officer's temporary representative;

"**Intellectual Property**" means all rights subsisting in copyright, trade names, trade marks, logos, designs, equipment, images (including photographs, videos or films) or service marks relating to the Association or the sport of volleyball or any event, competition or activity conducted, promoted or administered by the Association;

"**Laws of Volleyball**" means the prevailing laws governing the playing and administration of the sport of volleyball (in its various forms), as implemented by relevant volleyball authorities, which laws and authorities are recognised by the Association from time to time;

"**Life Member**" means an individual appointed as a Life Member of the Association under Rule 3.4;

"**Member**" means a member of the Association for the time being under Rule 3;

"**Officer**" shall be those persons appointed in accordance with Rule 16.2(1);

"**Ordinary Member**" means any Member not a Voting Member;

"**Ordinary Board Member**" means a member of the Board who is not an Officer of the Association under Rule 16.2(1);

"**Register**" means the Register of Members kept in accordance with Rule 5;

"**Regulations**" means any Regulations made by the Board under Rule 33;

"**Rules**" means these Rules of the Association and include the Statement of Purposes;

"**Seal**" means the common seal of the Association and includes any official seal of the Association;

"**Secretary**", when used in respect of an Affiliated Member, means:

- (a) where a person holds office under the rules of that Affiliated Member as secretary - to that person; and

(b) in any other case, to the public officer of that Affiliated Member.

"**Special Resolution**" means a resolution passed by at least three-quarters of the Members present and entitled to vote, at a Special General Meeting called for that purpose of which 21 days' notice has been given, or such other majority or procedure as is required under the Act from time to time;

"**Statement of Purposes**" means the Statement of Purposes setting out the objects and purposes of the Association, as this may vary from time to time;

"**the Act**" means the *Associations Incorporation Act 1981* (Vic); and

"**Voting Member**" means a Member with voting rights under Rule 15.1.

2.2 Interpretation

In these Rules and the Statement of Purposes:

- (1) a reference to a function includes a reference to a power, authority and duty;
- (2) a reference to the exercise of a function includes where the function is a power, authority or duty a reference to the exercise of the power or authority of the performance of the duty;
- (3) words importing the singular include the plural and vice versa;
- (4) words importing any gender include the other genders;
- (5) words or expressions shall be interpreted in accordance with the provisions of the *Acts Interpretation Act 1958* (Vic) and the Act as they vary from time to time;
- (6) references to persons include corporations and bodies politic;
- (7) references to a person include the legal personal representatives, successors and permitted assigns of that person;
- (8) a reference to a statute, ordinance code or other law includes regulations and other statutory instruments under it and consolidations, amendments, re-enactments or replacements of any of them (whether of the same or any legislative authority having jurisdiction); and
- (9) expressions referring to "writing" shall unless the contrary intention appears, be construed as including references to printing, lithography, photography and other modes of representing or reproducing words in a visible form, including messages sent by electronic mail.

2.3 Enforceability

If any provision of these Rules or any phrase contained in them is invalid or unenforceable in any jurisdiction, the phrase or provision is to be read down for the purpose of that jurisdiction, if possible, so as to be valid and enforceable, and otherwise shall be severed to the extent of the invalidity or unenforceability, without affecting the remaining provisions of these Rules or affecting the validity or enforceability of that provision in any other jurisdiction.

3. QUALIFICATIONS FOR MEMBERSHIP

3.1 Classes of Member

The Members shall be, and shall be divided into, the following classes;

- (1) Honorary Members;
- (2) Affiliated Members;
- (3) Life Members; and
- (4) such other class or classes of Members in accordance with Rule 3.2 below.

3.2 Creation of New Classes

The Board shall, by a Board Special Resolution, have the right to create from time to time, new classes of membership with such rights, privileges and obligations as are determined applicable, even if the effect of creating a new class creates, alters or extinguishes rights, privileges or obligations of any existing class of Members.

3.3 Honorary Members

Honorary Members shall be Members for the duration of the Officer's term of office, or until his earlier removal, resignation or other vacation of office under these Rules.

3.4 Life Members

- (1) The Board may recommend to the Annual General Meeting that any person who has rendered distinguished service to the game of volleyball, where such service is deemed to have assisted the advancement of Volleyball in the State of Victoria, as a player or administrator or otherwise and who has been a Member or Delegate for at least 10 years be appointed as a Life Member.
- (2) A resolution of the Annual General Meeting to confer life membership on the recommendation of the Board must be passed by a majority of two-thirds of the Members present and entitled to vote.

3.5 Affiliated Members

- (1) To be eligible for membership, an association must be incorporated or in the process of incorporation, which process shall be complete within twelve months of applying for membership under these Rules.
- (2) For such time as the association is not incorporated, the Secretary of any unincorporated association shall be deemed to be the Member, and shall be entitled to the same voting and other rights and shall follow such procedures as incorporated Affiliated Members, to the extent that this is possible.
- (3) Any dispute as to the application of these Rules to an unincorporated Affiliated Member shall be resolved by the Board in its sole discretion.

3.6 Application For Membership

- (1) Subject to these Rules, an application for membership as a Member must be:
 - (a) in writing in the form set out in Appendix 1 which may be varied by the Board from time to time;
 - (b) accompanied by a copy of the association's constitution (where applicable) which must be acceptable by the Board, comply with the Act and substantially conform with these Rules;
 - (c) accompanied by the name of an individual (where applicable), being a member of that association, who has been nominated to represent that association on becoming a Member (in this Rule, "representative");
 - (d) accompanied by the appropriate fee or fees, if any; and
 - (e) lodged with the General Manager.
- (2) As soon as is practicable after the receipt of an application under Rule 3.6(1) above, the General Manager shall refer the application to the Board.
- (3) Upon an application being referred to the Board, the Board shall, as soon as practicable, determine whether to approve or to reject the application, and if the application for membership is approved, shall determine whether to approve or reject the nomination of the representative as Delegate.
- (4) If the Board approves the application for membership, the Board shall determine the appropriate class of membership and the General Manager shall, as soon as practicable, notify the applicant in writing that it is approved for membership, which shall commence on entry into the Register in accordance with Rule 3.6(7).
- (5) If the Board approves the nomination of the representative, the General Manager shall, as soon as practicable, notify the nominee in writing that it is approved as Delegate, from the time of the association's entry into the Register in accordance with Rule 3.6(7).

- (6) If the Board does not approve a nomination for membership, or of a representative (as appropriate), the General Manager shall, as soon as practicable, notify the applicant in writing that it is not approved for membership or as a representative (as appropriate). The Board shall not be required to give reasons for its decision.
- (7) If the application for membership is approved, the General Manager shall enter the applicant's name in the Register, and upon the name of the applicant being so entered, the applicant becomes a Member. The General Manager shall also enter the class of membership afforded a Member and the name of the Delegate (where appropriate).
- (8) A person shall not represent that any eligible association is a Member unless the association so represented has been registered as a Member under these Rules.

3.7 Delegate of Affiliated Member

- (1) The Board may in its discretion determine that a person nominated to be a Delegate shall not represent an Affiliated Member as a Delegate, and shall notify the Affiliated Member accordingly.
- (2) Any change in the Delegate shall require the approval of the Board in its discretion.
- (3) The General Manager shall record any change in Delegate in the Register.
- (4) Each Delegate shall comply with the directions given by a resolution of the Affiliated Member, including in respect of voting, and if required by the Board, shall provide to the Board evidence of such compliance.

3.8 Effect of Membership

- (1) Members acknowledge and agree that:
 - (a) these Rules constitute a contract between each of them and the Association and that they are bound by the Rules and Regulations;
 - (b) they shall comply with and observe these Rules, the Regulations and any policy, determination or resolution which may be made or passed by the Board or any duly authorised Committee;
 - (c) by submitting to these Rules and the Regulations they are subject to the jurisdiction of the Association;
 - (d) the Rules and Regulations are necessary and reasonable for promoting the purposes of the Association; and
 - (e) they are entitled to all benefits, advantages, privileges and services of Association membership.
- (2) Members have the following privileges by virtue of membership of the Association:
 - (a) to express in writing or otherwise their views and opinions in any meeting in respect of which they are entitled to participate in accordance with these Rules;
 - (b) to make proposals or submissions to the Board;
 - (c) to engage and participate in any activity approved, sponsored or recognised by the Association; and
 - (d) to conduct any activity approved by the Association.
- (3) A right, privilege or obligation of a person by reason of their membership of the Association:
 - (a) is not capable of being transferred or transmitted to another person; and
 - (b) terminates upon the cessation of his membership whether by death or resignation or otherwise.

4. SUBSCRIPTIONS AND FEES

The annual membership subscriptions and fees payable by Members to the Association, the time for, and manner of payment, shall be as determined by the Board from time to time.

5. REGISTER OF MEMBERS

5.1 General Manager to Keep Register

The General Manager shall keep and maintain a Register of Members in which shall be entered:

- (1) the full name, address, class of membership and date of entry of the name of each Member; and
- (2) the full name, address and date of entry of the name of each Delegate.

5.2 Inspection of Register

The Register shall be available for inspection and copying by Members, at the Members' cost, upon reasonable request.

6. RESIGNATION OF MEMBERS

6.1 Notice of Resignation

Any Member who has paid all monies due and payable to the Association may resign from the Association by giving 1 month's notice in writing to the Association of such intention to resign and upon the expiration of that period of notice, the Member shall cease to be a member.

6.2 Expiration of Notice Period

Upon the expiration of a notice given under Rule 6.1, an entry, recording the date on which the Member who or which gave notice ceased to be a Member, shall be recorded in the Register.

6.3 Forfeiture of Rights

A Member which ceases to be a Member, for whatever reason, shall forfeit all right in and claim upon the Association and its property including Intellectual Property.

6.4 Delegate Position Lapses

The position of Delegate shall lapse immediately on cessation of membership of the Affiliated Member.

7. EXPULSION, SUSPENSION OR FINING OF MEMBERS

7.1 Board Resolution

Subject to these Rules, the Board may by resolution:

- (1) expel a Member from the Association; or
- (2) suspend a Member from membership of the Association for a specified period; or
- (3) fine a Member;

if the Board considers that the Member has:

- (4) breached, failed, refused or neglected to comply with a provision of these Rules, the Regulations or any policy, resolution or determination of the Board;
- (5) acted in a manner unbecoming of a Member or prejudicial to the objects and interests of the Association or volleyball; or
- (6) brought the Association or volleyball into disrepute.

7.2 Effect of Resolution

A resolution of the Board under Rule 7.1 is not a finding of guilt, and:

- (1) subject to Rule 7.2(2) below, does not take effect unless the Board, at a meeting held not earlier than 14 and not later than 28 days after the service on the Member of a notice under Rule 7.3 confirms the resolution in accordance with this Rule; and
- (2) where the Member exercises a right of appeal to the Appeals Tribunal or the Association under this clause, does not take effect unless the Appeals Tribunal or Association confirms the resolution in accordance with this Rule or Rule 8.

7.3 Notice of Resolution

Where the Board passes a resolution under Rule 7.1, the General Manager shall, as soon as practicable, serve on the Member a notice in writing:

- (1) setting out the resolution of the Board and the grounds on which it is based;
- (2) stating that the Member (or its Delegate) may address the Board at a meeting to be held not earlier than 14 and not later than 28 days after service of the notice;
- (3) stating the date, place and time of that meeting;
- (4) informing the Member that he, she or it may do one or more of the following:-
 - (a) attend that meeting;
 - (b) give the Association, before the date of that meeting a written statement seeking revocation of the resolution; or
 - (c) not later than 24 hours before the date of the meeting, lodge with the Association a notice to the effect that he, she or it wishes to appeal to the Association in General Meeting or the Appeals Tribunal against the resolution.

7.4 Determination of Board

At a meeting of the Board held in accordance with clause 7.3, the Board shall:

- (1) give to the Member every opportunity to be heard;
- (2) give due consideration to any written statement submitted by the Member; and
- (3) by resolution determine whether to confirm or to revoke the resolution.

7.5 Notice of Appeal to General Meeting

Where the Association receives a notice under Rule 7.3(4)(c) indicating the Member wishes to appeal to the Association in General Meeting, the Board shall convene a General Meeting to be held within 1 month of the date on which the Association received the notice.

7.6 Notice of Appeal to Appeals Tribunal

Where the Association receives a notice under Rule 7.3(4)(c) indicating the Member wishes to appeal to the Appeals Tribunal, the Board shall convene a meeting of the Appeals Tribunal to be held within 1 month of the date on which the Association received the notice.

7.7 Proceedings of General Meeting

At a General Meeting convened under Rule 7.5:

- (1) no business other than the question of the appeal shall be transacted;
- (2) the Board may place before the meeting details of the grounds for the resolution and the reasons for the passing of the resolution;

- (3) the Member (or its Delegate) shall be given every opportunity to be heard; and
- (4) the Members present shall vote by secret ballot on the question of whether the resolution should be confirmed or revoked.

7.8 Decision of General Meeting

If at the General Meeting:

- (1) two-thirds of the Members present and entitled under the Rules to vote, vote in favour of the confirmation of the resolution under Rule 7.1, the resolution is confirmed; and
- (2) in any other case, the resolution is revoked.

8. APPEALS TRIBUNAL

8.1 Composition of Appeals Tribunal

- (1) An Appeals Tribunal of 5 persons who are Members of the Association or registered members or officials of Affiliated Members shall be elected at each Annual General Meeting for the purpose of adjudication of appeals from Members under Rule 7.3(4).
- (2) Nomination of candidates for election to the Appeals Tribunal shall be:
 - (a) in writing, signed by 2 Members and accompanied by the written consent of the nominee; and
 - (b) shall be delivered to the Association not less than 1 month before the date fixed for the holding of the Annual General meeting.
- (3) No Affiliated Member shall have more than one of its registered members or officials on the Appeals Tribunal.
- (4) No member of the Appeals Tribunal shall be permitted to hold any office on the Board or its appointed sub-committees.
- (5) A minimum of 3 Members of the Appeals Tribunal shall constitute a quorum.

8.2 Decisions Binding

Subject to Rule 8.3, decisions of the Appeals Tribunal will be binding upon the Board and the Member.

8.3 Final Appeal to General Meeting

The Member may, not later than 28 days after service on him of a notice setting out a finding of the Appeals Tribunal confirming the resolution, lodge with the Association a notice to the effect that he wishes a further right of appeal to the Association in General Meeting against the resolution.

PART III - GENERAL MEETINGS

9. ANNUAL GENERAL MEETINGS

9.1 Annual General Meeting to be Held

The Association shall in each calendar year convene and hold an Annual General Meeting of its Members in accordance with the provisions of the Act and on a date and at a venue to be determined by the Board.

9.2 Ordinary Business

The ordinary business of the Annual General Meeting shall be to:

- (1) confirm the minutes of the last preceding Annual General Meeting and of any General Meeting held since that meeting;
- (2) receive from the Board, reports upon the transactions of the Association during the last preceding year;
- (3) elect officers of the Association and the Ordinary Members of the Board;
- (4) receive and consider the statement submitted by the Board in accordance with section 30(3) of the Act; and
- (5) present the detailed budget for the following year.

9.3 Special Business

The Annual General Meeting may transact special business of which notice is given in accordance with these Rules.

9.4 Additional Meetings

The Annual General Meeting shall be in addition to any other General Meetings that may be held in the same year.

9.5 Entitlement to Vote and Attend

The only persons entitled to vote at Annual General Meetings of the Association shall be the Voting Members personally, or by their Delegates. Other persons may attend and not speak except with the consent of the Board in its discretion.

9.6 Other General Meetings

All General Meetings other than the Annual General Meeting shall be Special General Meetings and shall be held in accordance with the provisions of these Rules.

10. SPECIAL GENERAL MEETINGS

10.1 Special General Meetings May be Held

The Board may, whenever it thinks fit convene a Special General Meeting of the Association and, where, but for this Rule more than 15 months would elapse between Annual General Meetings, shall convene a Special General Meeting before the expiration of that period.

10.2 Requisition of Special General Meetings

- (1) The Board shall on the requisition in writing of 10 Affiliated Members convene a Special General Meeting.
- (2) The requisition for a Special General Meeting shall state the object(s) of the meeting and shall be signed by the Members making the requisition and be sent to the Association and may consist of several documents in a like form, each signed by 1 or more of the Members making the requisition.
- (3) If the Board does not cause a Special General Meeting to be held within 1 month after the date on which the requisition is sent to the Association, the Members making the requisition, or any of them, may convene a Special General Meeting to be held not later than 3 months after that date.

- (4) A Special General Meeting convened by Members under these Rules shall be convened in the same manner, or as nearly as possible as that, in which meetings are convened by the Board. All reasonable expenses incurred in convening the meeting shall be refunded by the Association to the persons incurring the expenses.

11. NOTICE OF MEETINGS

11.1 Notice to be Given

The General Manager shall, at least 21 days before the date fixed for holding a General Meeting, send to each Member, a notice by pre-paid post or email stating the place, date and time and the nature of the proposed business to be transacted at the meeting.

11.2 Business of Meeting

- (1) No business other than that set out in the notice convening the meeting shall be transacted at the meeting.
- (2) A Member desiring to bring any business before a meeting shall give at least one month's notice in writing of that business to the Association which shall include that business in a notice calling the next General Meeting after the receipt of the notice.

12. PROCEEDINGS AT MEETINGS

12.1 Special Business

All business that is transacted at a Special General Meeting or the Annual General Meeting with the exception of that referred to in these Rules as the ordinary business of the Annual General Meeting shall be special business.

12.2 Quorum

- (1) No item of business shall be transacted at a General Meeting unless a quorum of members entitled under these Rules to vote is present during the time when the meeting is considering that item.
- (2) Nine Voting Members personally present constitute a quorum for the transaction of the business at a General Meeting.
- (3) If within half an hour after the appointed time for the commencement of a General Meeting, a quorum is not present, the meeting:
 - (a) if convened upon the requisition of Members, shall be dissolved; and
 - (b) in any other case, shall stand adjourned to the same day in the next week at the same time and (unless Members are notified of an alternate venue) at the same place and if at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the Members present (being not less than 5) shall be a quorum.

13. CHAIRMAN AT MEETINGS

13.1 President to Chair

The President shall preside as Chairman at each General Meeting of the Association.

13.2 Where President Absent

If the President is absent from a General Meeting, the Board members present shall elect 1 of their number to preside as Chairman at the meeting.

14. ADJOURNMENT OF MEETINGS

14.1 Chairman May Adjourn Meeting

The Chairman of a General Meeting at which a quorum is present may, with the consent of the meeting, adjourn the meeting from time to time and place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.

14.2 Further Notice

- (1) Where a meeting is adjourned for 14 days or more, a like notice of the adjourned meeting shall be given as in the case of the General Meeting.
- (2) Except as provided in Rule 14.2(1), it is not necessary to give notice of an adjournment or of the business to be transacted at an adjourned meeting.

15. VOTING AND ATTENDANCE AT GENERAL MEETINGS

15.1 Voting Rights

Unless and until otherwise determined by the Board in meeting Members shall have the following voting rights in General Meeting:

- (1) Honorary Members shall be entitled to 1 vote at general meetings of the Association;
- (2) Affiliated Members shall be entitled to appoint 1 Delegate, each of whom shall be entitled to 1 vote on behalf of his or her Affiliated Member at general meetings of the Association; and
- (3) Life Members shall not be entitled to vote, but shall be entitled to participate in debate, at any general meeting of the Association.

Honorary Members shall be entitled to exercise their voting power both in their capacity as Officers and as Delegates.

15.2 Voting Procedure

- (1) All votes shall be given personally, or by proxy.
- (2) A question arising at a General Meeting of the Association shall be determined on a show of hands.
- (3) In the case of an equality of voting on a question, the Chairman of the meeting may exercise a second or casting vote, except where a status quo exists.
- (4) A Member is not entitled to vote at any General Meeting unless all monies due and payable to the Association have been paid, other than the amount of the annual subscription payable in respect of the current financial year.

15.3 Recording of Determinations

If before, or on, the declaration of the show of hands a poll is demanded, a declaration by the Chairman that a resolution has, on a show of hands, been carried, carried unanimously, carried by a particular majority or lost, an entry to that effect in the Minute book of the Association is evidence of the fact, without proof of the number or proportion of the votes recorded in favour of, or against, that resolution.

15.4 Proxies

- (1) Each Member shall be entitled to appoint another Member as his proxy by notice given to the General Manager no later than 48 hours before the time of the meeting in respect of which the proxy is appointed.
- (2) The notice appointing the proxy shall be in the form set out in Appendix 2.

15.5 Poll at General Meetings

- (1) If at a meeting a poll on any question is demanded by 3 Members, it shall be taken at the meeting in such manner as the Chairman may direct and the resolution of the poll shall be deemed to be a resolution of the meeting on that question.

- (2) A poll that is demanded on the election of a Chairman or on a question of an adjournment shall be taken immediately and a poll that is demanded on any other question shall be taken at such time before the close of the meeting as the Chairman may direct.

15.6 Postal Voting

- (1) Postal voting may be held from time to time in such instances as the Board may determine and shall be held in accordance with procedures prescribed by the Board.
- (2) For the election of Office-Bearers of the Association and for all alterations and additions to the Constitution, postal voting (on request) shall be given to:
- (a) all Affiliated Members outside a 90 kilometre radius of the General Post Office, Melbourne; and
 - (b) all Honorary Members of the Association who reside outside a 90 radius of the General Post Office, Melbourne.
- (3) All postal voting shall be conducted under conditions of a secret ballot and shall be scrutinised by an impartial person duly appointed by the Board to conduct the ballot.

15.7 Entitlement to Attend

All classes of members and other persons, with the consent of the Board in its discretion, may attend all General Meetings.

PART IV - BOARD OF DIRECTORS

16. BOARD OF DIRECTORS

16.1 Powers of Board

- (1) The affairs of the Association shall be managed by a Board of Directors constituted under Rule 16.2.
- (2) Subject to these Rules and the Act, the Board:
- (a) shall control and manage the business and affairs of the Association;
 - (b) may exercise all such powers and functions as may be exercised by the Association other than those powers and functions that are required by these Rules to be exercised by the Members in General Meeting; and
 - (c) has power to perform all such acts and things as appear to the Board to be essential for the proper management of the business and affairs of the Association.

16.2 Board Constitution

- (1) The Officers shall be:
- (a) a President;
 - (b) an Officer Director (formerly known as Vice President);
 - (c) an Officer Director (formerly known as Finance Director);
- each of whom shall be elected at an Annual General Meeting; and
- (2) The Board shall consist of nine (9) members:
- (a) the Officers; and
 - (b) the Ordinary Board Members, comprising 3 individual Members and/or Delegates, each of whom shall be elected at an Annual General Meeting.
 - (c) three individuals appointed by the board as co-opted ordinary members of the Board. The Board may elect such individuals if it believes that such a person can provide expertise in a

specific portfolio of responsibility and that individual will remain in office until the conclusion of the next annual general meeting.

- (3) Those Board members entitled to come into or remain in office at the General Meeting at which these Rules are adopted shall remain in office for such term as will facilitate the transition, at the next Annual General Meeting after the adoption of these Rules, to a Board membership of 6 elected members plus 2 co-opted members, and as will otherwise ensure ongoing compliance with Rule 16.2(6). If more than one Board member is required to serve a shorter term in order to make this transition, the Board Member to serve a shorter term shall be drawn by lot.
- (4) Board members, other than any co-opted Board member, shall be elected in accordance with Rule 17.
- (5) Each Officer shall hold office until the second Annual General Meetings following the date of his election, but is eligible for re-election.
- (6) The President and 2 Ordinary Board Members shall be elected in each year of odd number and the two Officer Directors (formerly known as Vice President & Finance Director) and 1 Ordinary Board Member shall be elected, in each year of even number.

16.3 Casual Vacancy

- (1) In the event of a casual vacancy in the office of any Board Member the Board may appoint an individual Member or Delegate to the vacant office and the person so appointed may continue in office up to and including the conclusion of the Annual General Meeting following the date of his appointment.
- (2) Should the Board members be reduced in number to 4 or less, a General Meeting shall be convened by the President, or if there is no President, a surviving Board member for the purpose of filling the vacancies.

17. ELECTION OF BOARD MEMBERS

17.1 Nominations of Candidates

- (1) Nominations of candidates for election as Officers or as Ordinary Board Members shall be:
 - (a) made in writing, signed by 2 Members of the Association and accompanied by the written consent of the nominee (which may be endorsed on the form of nomination); and
 - (b) delivered to the Association not less than 21 days before the date fixed for the holding of the Annual General Meeting.
- (2) If insufficient nominations are received to fill all vacancies on the Board the candidates nominated shall be deemed to be elected and further nominations shall be received at the Annual General Meeting.
- (3) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.
- (4) If the number of nominations exceeds the number of vacancies to be filled, voting papers shall be prepared containing the names of the candidates in alphabetical order, for each vacancy on the Board.
- (5) Retiring Board Members can renominate as candidates for a Board position without the need to have the signatures of two Member Associations on their nomination form.

17.2 Voting Procedures

- (1) Each Member entitled to vote must vote for as many candidates as there are vacancies to be filled and no more, otherwise his ballot paper shall be declared informal.
- (2) The voting papers shall, subject to these Rules, be available at the Association's offices and such other places (if any) the Board may determine during times at least as long as the ballot box or boxes are open.
- (3) A ballot box or boxes shall be open at the Association's offices and such other places (if any) as the Board may determine, during such time or times during the day of the meeting at which the election is to take place and shall be open at the meeting until such time as the Chairman of the meeting declares it closed.

- (4) Every Member desiring to vote shall obtain a voting paper and sign a receipt for it in a book or 1 of the books to be kept for the purpose by the person or persons having custody of the voting papers and shall strike out on the voting the names of the candidates for whom he does not desire to vote for and place it in the ballot box.
- (5) No person shall be entitled to receive more than 1 voting paper.
- (6) No persons other than the scrutineers shall be entitled to see any voting paper and the scrutineers and the returning officer shall not nor shall any of them disclose to any person the way in which any member has voted.

18. VACANCY ON THE BOARD

18.1 Grounds for Termination of Position of Officer

For the purposes of these Rules, the office of an Officer becomes vacant if the Officer:

- (1) ceases to be a Member of the Association;
- (2) becomes an insolvent under administration within the meaning of the Corporations Law;
- (3) resigns his office by notice in writing given to the Association;
- (4) dies or becomes of unsound mind or a person whose person or estate is liable to be dealt with in anyway under the law relating to mental health;
- (5) is prohibited from being a director of a company under the Corporations Law; or
- (6) fails to attend 3 consecutive meetings of the Board without having previously obtained leave of absence or provided reasonable excuse for his absence at such meetings.

18.2 Grounds for Termination of Position of Ordinary Board Member

For the purposes of these Rules, and in addition to each of the grounds set out in Rule 18.1 above, the office of an Ordinary Board Member becomes vacant if the Affiliated Member for which the Board member is a Delegate:

- (1) is wound up or becomes insolvent;
- (2) ceases to be an affiliated association; or
- (3) revokes the appointment of the Delegate as its representative.

18.3 Removal of Board Member by Members

- (1) The Association in a Special general meeting may by resolution remove any Board member before the expiration of his term of office and appoint another individual Member or Delegate in his stead to hold office until the expiration of the term of the first mentioned Board member.
- (2) Where the Board member to whom a proposed resolution referred to in Rule 18.3(1) makes representations in writing to the General Manager or President and requests that such representations be notified to the Members, the General Manager or the President may send a copy of the representations to each Member or, if they are not so sent, the Board member may require that they be read out at the meeting, and the representations shall be so read.

19. LEAVE OF ABSENCE

19.1 Grant of Leave of Absence

The Board shall grant a leave of absence to a Board member for a period not exceeding 3 months, on the submission of a written application for such leave to the General Manager.

19.2 Discretion as to Leave of Absence

The Board may, in its discretion, grant leave of absence to a Board member for such period as it sees fit following consideration of an application submitted in writing to the General Manager, provided:

- (1) if such period is less than 1 year, and the Board member was an Officer, the Board may appoint a temporary replacement from amongst the Ordinary Board Members;
- (2) if such period is 1 year or more, that Board member is taken to have resigned his position, but shall be entitled to seek re-election at the Annual General meeting at which his term of office would otherwise have concluded; and
- (3) in no circumstances shall the leave of absence exceed the remaining term of office of the Board Member.

20. QUORUM AND PROCEDURE AT BOARD MEETINGS

20.1 Convening a Board Meeting

- (1) The Board shall meet as required, but shall meet on at least 6 occasions in each year.
- (2) Unless all Board members agree to hold a meeting at shorter notice (which agreement shall be sufficiently evidenced in writing or by their presence) not less than 7 days' written notice of the meeting of the Board shall be given to each Board member.
- (3) Written notice of each Board meeting, specifying the general nature of the business to be transacted, shall be served on each Board member by:
 - (a) delivering it to him personally; or
 - (b) sending it by prepaid post addressed to him; or
 - (c) sending it by facsimile or other means of electronic communication (subject to receiving appropriate confirmation that the notice has been effectively dispatched);

in accordance with the Board member's last notified contact details, and no other business shall be transacted at such a meeting.

20.2 Quorum

- (1) Any 4 members of the Board constitute a quorum for the transaction of the business of a meeting of the Board.
- (2) No business shall be transacted unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present, the meeting shall stand adjourned to the same place and at the same hour of the same day in the following week.
- (3) Subject to this sub-clause 20.2, the Board may act notwithstanding any vacancy.

20.3 Procedures at Meetings

- (1) At meetings of the Board:
 - (a) the President shall preside; and
 - (b) if the President is absent, the Board shall appoint one of its members to preside for the meeting.
- (2) Questions arising at a meeting of the Board or of any sub-committee appointed by the Board shall be determined on a show of hands or, if demanded by a member, by a poll taken in such manner as the persons presiding at the meeting may determine.
- (3) Each Board member present at a meeting of the Board (including the person presiding at the meeting) is entitled to one vote and in the event of an equality of votes on any question, the person presiding may exercise the second or casting vote.

- (4) A resolution in writing signed or assented to by telegram, cablegram, radiogram, facsimile, telex or other form of visible or other electronic communication by all the Board members for the time being present in Australia shall be as valid and effectual as if it had been passed at a meeting of the Board duly convened and held. Any such resolution may consist of several documents in like form each signed by one or more of the Board members.
- (5) Without limiting the power of the Board to regulate its meetings as it thinks fit, a meeting of Board members may be held where one or more of the Board members is not physically present at the meeting, provided that:
 - (a) all persons participating in the meeting are able to communicate with each other effectively simultaneously and instantaneously whether by means of telephone or other form of communication;
 - (b) notice of the meeting is given to all the Board members entitled to notice in accordance with the usual procedures agreed upon or laid down from time to time by the Board and such notice specifies that Board members are not required to be present in person;
 - (c) in the event that a failure in communications prevents condition (a) from being satisfied by that number of Board members which constitutes a quorum, and none of such Board members are present at the place where the meeting is deemed by virtue of the further provisions of this Rule to be held then the meeting shall be suspended until condition (a) is satisfied again. If such condition is not satisfied within 15 minutes from the interruption the meeting shall be deemed to have terminated; and
 - (d) any meeting held where one or more of the Board members is not physically present shall be deemed to be held at the place specified in the notice of meeting provided a Board member is there present and if no Board member is there present the meeting shall be deemed to be held at the place where the Chairman of the meeting is located.

20.4 Minutes

The General Manager shall cause to be kept minutes of the resolutions and proceedings of each general meeting or Board meeting in books provided for that purpose, together with a record of the names of persons present at all meetings.

20.5 Attendance of Member Delegates

- (1) On 2 occasions in each calendar year, every Affiliated Member which does not have a Board member as 1 of its members shall be invited to send its Delegate to a meeting of the Board.
- (2) The Delegate shall be entitled to participate in discussions and deliberations of the Board but shall not be eligible to vote.

21. DELEGATED POWERS AND DUTIES

21.1 Executive

- (1) The Executive shall be comprised of the Officers.
- (2) The Board delegates power to the Executive to make decisions relating to the day to day management of the Association, and to act upon such decisions.
- (3) The Executive may reach decisions using any form of electronic or verbal communication.
- (4) The Executive shall be responsible to the Board to:
 - (a) oversee the financial affairs of the Association in accordance with these Rules and the Act;
 - (b) ensure proper financial records of the Association's finances are kept;
 - (c) implement an effective system of receipting of all monies of the Association;
 - (d) authorise the payment of all accounts incurred by the Association;

- (e) ensure that an annual audited statement of income and expenditure and balance sheet is present to the Annual General Meeting;
 - (f) provide recommendations to the Board as to fees and levies as required and approved fund raising ventures; and
 - (g) ensure that a projected annual budget is submitted to the Board.
- (5) The Board may amend or repeal any decision made by the Executive.

21.2 Sub-Committees

- (1) The Board may delegate any of its functions, powers or duties (except this power to delegate) to such sub-committee as it thinks fit and may recall or revoke any such delegation or appointment and may amend or repeal any decision made by such sub-committee.
- (2) The Board shall determine in writing the duties and powers afforded to any sub-committee appointed in accordance with Rule 21.2(1) above, and the sub-committee shall, in the exercise of such delegated powers, conform to any directions or Regulations that may be prescribed by the Board.
- (3) The President shall be an ex-officio member of any sub-committee so appointed.
- (4) The proceedings for any sub-committee shall, with any necessary or incidental amendment, be the same as that applicable to meetings of the Board in Rule 20 above.
- (5) Within 7 days of any meeting of any sub-committee, the sub-committee shall send a copy of the ratified minutes and any supporting documents to the General Manager.

21.3 General Manager

The General Manager shall be responsible to the Board to:

- (1) execute tasks relating to the day to day management of the Association;
- (2) regularly report on the ongoing activities of, and issues relating to, the Association; and
- (3) carry out the functions of, the public officer of the Association in accordance with the Act, for the duration of his appointment as General Manager.

PART V - GENERAL MATTERS

22. DISTINGUISHED SERVICE AWARD

- (1) The Association may from time to time recognise service by individuals to the sport of volleyball by presenting such individuals with a Distinguished Service Award which shall take the form of a suitably designed memento.
- (2) The Board may recommend to the Annual General Meeting that any person who has rendered at least ten years of meritorious service to an Affiliated Member as a player, administrator or otherwise, be awarded a Distinguished Service Award.
- (3) A resolution of the Annual General Meeting to confer a Distinguished Service Award on the recommendation of the Board must be passed by a majority of two-thirds of the Members present and entitled to vote.
- (4) No more than **two (2)** Distinguished Service Awards may be made each year, except in the first year that a Distinguished Service Award is presented, in which year the number of such awards recommended to the Annual General Meeting shall be in the Board's discretion.

23. SIGNING OF NEGOTIABLE INSTRUMENTS

All cheques, drafts, bill of exchange, promissory notes and other negotiable instruments up to \$5,000 shall be signed by two signatories authorised by the Board, any such instrument in excess of this amount must be signed by both the President and the Financial Director.

24. COMMON SEAL

- (1) The common seal of the Association shall be kept in the custody of the General Manager.
- (2) The common seal shall not be affixed to any instrument except by the authority of the Board and the affixing of the common seal shall be attested by the signatures either of 2 members of the Board or of 1 member of the Board and of the Public Officer of the Association

25. ALTERATION OF STATEMENT OF PURPOSES AND RULES

- (1) These Rules and the Statement of Purposes of the Association shall not be altered except by Special Resolution in accordance with the Act.
- (2) In addition, there shall be no alteration or amendment to Rules 26 or 27 without the consent of the relevant Minister under the Act.

26. DISSOLUTION

- (1) Every Member of the Association undertakes to contribute to the assets of the Association in the event of it being wound up while a Member, or within 1 year after ceasing to be a Member for payment of the debts and liabilities of the Association contracted before the time at which he or she ceases to be a Member, and the costs, charges and expenses of winding up and for an adjustment of the rights of contributors among themselves such amount as may be required not exceeding twenty dollars (\$20.00).
- (2) If upon winding up or dissolution of the Association, there remains, after satisfaction of all its debts and liabilities, any property, the same shall not be paid to or distributed amongst the Members of the Association, but shall be given or transferred to some other organisation having purposes similar to the purposes of the Association and which prohibits the distribution of its or their income and property among its or their Members and which is also not carried on for the profit or gain to its Members and which is similarly exempt from income tax. Such body or bodies to be determined by the Members of the Association at or before the time of dissolution, and in default thereof by such judge of the Supreme Court of Victoria as may have or acquire jurisdiction in the matter.

27. AUTHORITY TO TRADE

The Association is authorised to trade in accordance with section 51 of the Act.

28. INDEMNITY

- (1) Every Board member, officer, auditor, manager, employee or agent of the Association shall be indemnified out of the property and assets of the Association against any liability incurred by him in his capacity as Board member, officer, auditor or agent in defending any proceedings, whether civil or criminal, in which judgment is given in his favour or in which he is acquitted or in connection with any application in relation to any such proceedings in which relief is granted to him by the Court.
- (2) The Association shall indemnify its Board members, officers, managers and employees against all damages and costs (including legal costs) for which any such Board member, officer or employee may be or become liable to any third party in consequence of any act or omission except wilful misconduct:
 - (a) in the case of a Board member or officer performed or made whilst acting on behalf of and with the authority, express or implied of the Association; and
 - (b) in the case of an employee, performed or made in the course of, and within the scope of his employment by the Association.

29. AUDIT

- (1) An auditor or auditors shall be duly appointed at the annual general meeting and will remain in office until the conclusion of the annual general meeting next.
- (2) The accounts of the Association shall be examined and the correctness of the profit and loss accounts and balance sheets ascertained by an auditor or auditors at least once in every year.

30. SERVICE OF NOTICES

- (1) A notice may be served by or on behalf of the Association upon any member either personally or by sending it by post or email to the Member at his address shown in the Register.
- (2) Where a document is properly addressed prepaid and posted to a person as a letter, the document shall, unless the contrary is proved, be deemed to have been given to the person at the time at which the letter would have been delivered in the ordinary course of post.

31. CUSTODY OF BOOKS AND OTHER DOCUMENTS

Except as otherwise provided in these rules, the General Manager shall keep in his custody or under his control all books, documents and securities of the Association.

32. SOURCES OF FUNDS

The funds of the Association shall be derived from entrance fees, annual subscriptions, donations and such other sources as the Board determines.

33. REGULATIONS

33.1 Power to Make Regulations

The Board may make Regulations and/or by-laws and alter, amend or rescind the same as occasions may require, and enforce penalties for their breach. Such Regulations and by-laws shall have the same force and effect as the Rules, but shall not be in any way opposed or in conflict with the Rules. Such Regulations and by-laws shall be available for inspection in the Association premises and duly circulated to Members.

33.2 Olympic Regulations

For so long as the Association remains a member of the Victorian Olympic Council then to the extent that the provisions of these Rules are inconsistent with the rules, regulations and directives of the International Olympic Committee, the latter shall prevail.

33.3 Australian Volleyball Federation Inc Charter

For so long as the Association remains affiliated with the Australian Volleyball Federation Inc, the Association shall acknowledge the operation and obligations of the Charter of the Australian Volleyball Federation Inc Charter.

APPENDIX 1

VOLLEYBALL VICTORIA INCORPORATED ("Association")

APPLICATION FOR AFFILIATED MEMBERSHIP

I, [insert name] (President/Secretary/Treasurer) of
("nominee") advise that the nominee wishes to become an Affiliated Member of the
Association.

In the event of the admission of the nominee as an Affiliated Member, the nominee undertakes and agrees to be bound by the
Rules, Regulations and policies of the Association in force from time to time.

(signed)

(Date)

APPENDIX 2
VOLLEYBALL VICTORIA INCORPORATED ("Association")
PROXY FORM

I, _____ (name of individual Member or Delegate), of _____ (name of Affiliated Member, where applicable), being a Member of the Association, hereby appoint _____ (name of proxy) of _____ (name of Affiliated Member to act as proxy, where applicable) or, in his absence, _____ (name of proxy) of _____ (name of Affiliated Member to act as proxy, where applicable) as my proxy to vote for me/the Affiliated Member on my/its behalf at the _____ * annual general meeting of the Association to be held on the _____ day of _____ 20____ and at any adjournment of that meeting

† This form is to be used *against/*in favour of the resolution.

Signed this _____ day of _____ 20____

(Signature of Member/Delegate)

*Strike out whichever is not desired.

†To be inserted if desired.