



Volleyball Victoria Inc.

## 2017 Affiliation Manual

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**Last Reviewed**  
**Controlling Body**

January 2017  
Volleyball Victoria Inc Board

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## Introduction

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Hello, and thank you for affiliating with Volleyball Victoria Inc (**VV**). Contained in the 2017 Affiliation Manual is all the relevant information you will require to complete your affiliation. The Manual also details the mutual obligations and benefits shared between you and VV.

The VV Rules of Association give authority to recognise and affiliate member organisations. VV utilises by-laws (policies) to govern our relationship with member organisations. The first principle of these policies is that an organisation must meet a minimum set of affiliation standards to be eligible to receive any rights, benefits, and privileges. In turn, VV must grant to any compliant and eligible affiliate the rights, benefits, and privileges relevant to their class of membership.

The Rules of Association also detail VV's purpose; including assisting affiliates to administer and develop the sport of volleyball and to better service the needs of their members.

This Affiliation Manual is a resource for all Affiliated Members, including Associations, Clubs, Academies, non-incorporated entities, management groups, and sport providers.

VV recognises the importance of volunteers and all administrators within affiliates and the many challenges they may encounter. The Affiliation Manual has been designed to aid in helping to improve the management of Clubs and Associations and in addition, to gain access to the benefits and services that VV provides.

**Please note:** The term of this affiliation begins on 1 November 2016 and expires on 31 March 2018. Consistent with Volleyball Australia and Member States, VV is introducing a new membership period which will commence 1 April and conclude 31 March in the following year.

Should you have any questions, please do not hesitate to contact the VV Office, telephone 03 9794 0009 or email [memberships@volleyballvictoria.com.au](mailto:memberships@volleyballvictoria.com.au).

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## Membership Structure

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### **IN THIS SECTION:**

This section details the classes of membership and structure of annual affiliation with Volleyball Victoria.

### **CATEGORIES**

Consistent with VV's Rules of Association and by-laws, organisations must be a recognised member to be eligible to receive any rights or privileges.

Membership to VV shall be open to all individuals or organisations within Victoria who wish to participate in volleyball, regardless of gender, religion, race, political persuasion, age, socio-economic status, class or personal interest.

In addition to individuals awarded Honorary and Life Membership, VV recognises three additional classes of member:

### **Affiliated Members**

Organisations applying for affiliation must be non-profit incorporated entities, managing and delivering volleyball throughout Victoria.

Examples of Affiliated Members include:

- Incorporated Associations, eg Bendigo Volleyball Association Inc
- Incorporated State League Clubs, eg Heidelberg Volleyball Club Inc

### **Associated Members**

Associate affiliation encompasses for-profit bodies and other non-incorporated entities who gain limited rights and privileges that may differ from existing affiliation packages for non-profit incorporated bodies.

Examples of Associated Members include:

- Non-incorporated entity, eg Academies, Vic Beach
- Education institutions, eg schools, universities
- Sport provider, eg Kelly Sports, Gecko Sports, Melbourne Sport Institute

### **Individual Members**

Individuals who participate in matches, competitions, programs, and events sanctioned and conducted by Volleyball Australia (**VA**), VV or an affiliate Club, Association, and eligible Associate. See the Membership Registration Manual for details.

Examples of Individual Members include:

Players, Coaches, Officials, Volunteers

## Benefits

### IN THIS SECTION:

This section details the benefits of affiliation with VV:

Benefit	Affiliated Members		Associate		
	Association	Club	Non-incorporated entities	Education institutions	Sport providers
<b>ADMINISTRATION</b>					
Peak body representation	✓	✓	✓	✓	✓
Recognition & endorsement	✓	✓	✓	✓	✓
Insurance*	✓	✓	*	*	
Administration Information	✓	✓	✓	✓	✓
Voting Rights*	✓	*			
Grant Assistance	✓	✓	✓	✓	✓
Affiliate Visits	✓	✓	✓	✓	
Relationship Building	✓	✓	✓	✓	✓
Policies	✓	✓	✓	✓	✓
<b>EDUCATION &amp; DEVELOPMENT</b>					
Coach & Referee Development	✓	✓	✓	✓	✓
Coach & Referee Employment	✓	✓	✓	✓	✓
School Programs	✓	✓	✓	✓	✓
Spikezone	✓	✓	✓	✓	✓
Junior Development	✓	✓	✓	✓	
Disability Programs	✓	✓	✓	✓	
Multicultural Programs	✓	✓	✓	✓	
<b>TOURNAMENTS &amp; EVENTS</b>					
Junior Tournaments	✓	✓	✓	✓	
Open Tournaments	✓	✓	✓		
International, National, & State Events	✓	✓	✓	✓	
High Performance Player Pathways	✓	✓	✓	✓	
<b>COMMUNICATIONS</b>					
Annual Calendar	✓	✓	✓		
VV Website	✓	✓	✓	✓	✓
CRM Digital Solutions	✓	✓	✓	✓	
E-Newsletters	✓	✓	✓	✓	
Participation Advisory	✓	✓	✓	✓	✓
Promotion	✓	✓	✓	✓	

## **ADMINISTRATION**

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### **Peak Body Representation**

VV is the peak body for volleyball in the state and the only entity authorised by VA, which in turn is recognised by the Australian Sports Commission and FIVB (International Federation of Volleyball) to manage the sport of volleyball in Australia. Further, VV is recognised by the State Government as the State Sporting Association for volleyball in Victoria. VV's recognition incorporates both disciplines of volleyball, beach and indoor, and members deriving from either discipline share equal rights, benefits, and privileges.

### **Recognition & Endorsement**

Your professional standing will be enhanced through affiliation with the State body and the role VV plays in the promotion of volleyball. You join a network of providers and by affiliation, VV validates your role in delivering volleyball. Affiliates are eligible to a wider range of opportunities, including funding and partnerships, and can expect a level of support exclusively available only to affiliates.

### **Insurance**

VV affiliates will be provided with Public Liability and Professional Indemnity Insurance coverage under a national policy currently held with broker Arthur J Gallagher, including:

- \$20 million Public Liability
- \$5 million Professional Indemnity

You also have access to Personal Accident Coverage for registered players, coaches, and officials. Individual player registrations must be completed online at [www.volleyballvictoria.com.au](http://www.volleyballvictoria.com.au) prior to any incident that may give rise to a claim.

\* Not all policy covers apply in every instance, contact VV for more information.

### **Access to Information**

VV provides you with relevant dates, fees, nominations forms, policies, procedures, contact details, etc. to improve and simplify the administration of your activities. This information is updated regularly on our website, regular electronic communications, and social media.

### **Voting Rights**

Eligible classes of member have the right to vote at the VV Annual General Meeting.

\* Incorporated State League Club voting is expressed through the VV Honorary Officers (three votes).

### **Grant Assistance**

VV provides you support by facilitating access to relevant grants, especially government grants. VV can provide letters of endorsement and advice through partnership development, application examples, and online templates.

### **Affiliate Visits**

VV representatives can be available to attend committee meetings, Annual General Meetings, and other relevant functions; providing any assistance and recommendations where requested.

### **Policies**

VV provides advice to affiliates on policies, by-laws and rules of incorporation, and has access to a range of examples, templates and other resources to aid in the effective administration of your activities.

### **Relationship Building**

VV works with key government and non-government partners, such as: Sport & Recreation Victoria, Vicsport, VicHealth, the Australian Sports Commission, the Australian Council of Health, Physical Education, and Recreation (ACHPER), School Sport Victoria, and Girls' Sport Victoria to bring programs that will benefit the sport as a whole in Victoria.

## **EDUCATION & DEVELOPMENT**

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### **Referee Development**

VV offers a comprehensive referee development program with courses at all levels for new and existing referees.

VV also works closely with VA to ensure that the highest quality of referee education is provided through joint projects. VV provides:

- Courses and advice on accreditation
- Umpire workshops/Rule discussions
- Referees' Commission

### **Coach Development**

VV offers a comprehensive coach development program offering courses at all levels for new and existing coaches.

VV also works closely with VA to ensure that the highest quality of coach education is provided through joint projects. VV provides:

- Level 1 and Level 2 courses
- Coaching advice & advocacy
- Observational opportunities at state and national training
- Coaches' Commission
- Coaching resources & information sessions

### **Coach & Referee Employment**

VV services Club, Association, and other community-based clinic requests from our database of Working with Children Check approved, qualified coaches and referees. These programs require a large database of qualified coaches and referees which provide great casual employment opportunities in the volleyball community.

### **School Programs**

VV sources coaches to conduct school programs from our database of Working with Children Check approved, qualified coaches within schools. Alternatively we arrange for schools to attend member associations to allow them to conduct programs. Equipment is also available for schools to borrow and VV provides direction to access various funding opportunities.

Sporting Schools is the new Australian Sports Commission initiative to conduct activities and get children before, during and after school. Details on how affiliates can get involved conducting sessions and more detailed information is available in Appendix 3.

### **Spikezone**

VV provides affiliates the ability to apply as a Spikezone Approved Provider and offers professional development for your coaches and other personnel to deliver the preferred junior entry level program.

### **Junior Development**

VV promotes and delivers junior development camps and school holiday programs. Affiliates can receive junior development policy and program advice to launch and strengthen the delivery of junior development programs.

### **Disability Programs**

VV promotes and assists inclusive practices through supporting and delivering targeted come and try days for people with a disability, in addition to advocacy with councils and key partners.

### **Multicultural Programs**

VV promotes and supports inclusive participation through funding and delivering targeted programs to link culturally and linguistically diverse populations to local clubs; providing benefits to your programs.

## **TOURNAMENTS & EVENTS**

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### **Junior Tournaments**

VV sanctions and supports a significant number of junior events, including: State Indoor Schools Cup, Beach Schools Cup, and State titles. VV also sanctions and supports affiliates to conduct local association and club junior tournaments.

### **Open Tournaments**

VV sanctions and supports a number of open tournaments each year, including: State League Indoor Volleyball League, State Beach Volleyball Series, Country Championships, and social indoor competitions (MSAC, South Yarra, & Dandenong). VV also sanctions and supports affiliates to conduct local Association and Club tournaments.

### **International, National, & State Tournaments**

VV supports VA sanctioned events (eg FIVB World League, FIVB Women's Grand Prix, Australian Volleyball League, Australian Beach Tour, & national juniors); bringing more exposure to the sport of volleyball in Victoria and Australia.

### **High Performance Player Pathways**

Through various competition and training pathways, VV offers players (junior to senior, beginner to elite) the opportunity to represent themselves and their Club/Association at regional, state and national level.

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## **COMMUNICATIONS**

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### **Annual Calendar**

VV creates, promotes, and distributes an annual calendar. This is a great opportunity for members to be more involved in hosting, playing, coaching or officiating. Affiliates can promote their sanctioned events in this calendar. VV circulates the draft calendar at affiliation renewal and will offer support for existing events that have historically been conducted on a regular weekend. Associations are encouraged to submit inclusions for the calendar, preferably not in conflict with existing events. VV will provide advice when schedule conflicts arise.

### **VV Website**

The website is an online domain for VV's information and resources; it is a highly efficient and effective means of communicating with both members and the entire Victorian volleyball community. It also brings VV to the world!

The website is used to promote many events, highlight tournament entries/schedules/results, publish news articles, policies, and photos, and promote playing opportunities, significantly, including links to affiliate websites.

### **CRM Digital Solutions**

As an affiliate, you have access to view and manage the individual player registrations of your Club/Association. The system allows administrators to view and update contact information and effectively communicate regularly with all members. In addition, you can establish secure online payment transactions for your Club/Association fees, and VV individual member registrations. SportsTG has additional solutions, including websites and competition management solutions, available on request, more information is available in Appendix 4.

### **E-Newsletters**

VV produces a monthly e-newsletter which is distributed to all members; with the aim of keeping the volleyball community up to date with all the latest from the world of Victorian volleyball. It includes not only past and upcoming events, but also provides members with a range of opportunities. As is also the case with the website, VV encourages contributions from member affiliates for these publications.

### **Participation Advisory**

The VV office receives regular enquiries (via phone & email) from individuals interested in finding an Association, Club or competition to join; as a result, VV makes regular referrals to affiliate providers in the desired local area.

### **Promotion**

You will receive advice and assistance promoting your activities, with the support of a State-wide network of members and participants known to VV, including individuals, clubs, schools, and associations. In addition, the VV Office utilises a variety of mediums, including several online and social channels.

## Requirements

### IN THIS SECTION:

This section details the requirements of affiliation with VV.

Requirements	Affiliated Members		Associate		
	Association	Club	Non-incorporated entities	Education institutions	Sport providers
Incorporation	✓	✓			
Constitution*	✓	✓			
Delegate and Committee/Management	✓	✓	✓		
Fees	✓	✓	✓	✓	✓
Member/Player Registrations	✓	✓	✓	✓	
Affiliation Forms	✓	✓	✓	✓	✓
Policy Compliance	✓	✓	✓		
Engagement	✓	✓	✓	✓	✓
Accredited Coaches	✓	✓	✓	✓	✓
Accredited Referees	✓	✓	✓	✓	

### **INCORPORATION**

The effect of incorporation is that, from the date that the group is 'registered' as an incorporated group, it becomes recognised as a 'legal entity'. This means the group has a legal 'identity' of its own, separate, and distinct from the individuals who formed or make up the group. Groups must comply with the costs, requirements, and ongoing obligations of being an incorporated group; details at [www.consumer.vic.gov.au](http://www.consumer.vic.gov.au)

To verify your incorporated status, member affiliate Associations/Clubs are required to submit to VV a copy of their 'Certificate of Incorporation' issued to them under the Associations Incorporation Act.

### **CONSTITUTION**

The Club or Association must submit a copy of its constitution and a copy of its most recent Annual Report (if applicable).

\* Non-incorporated Associates should still have a set of rules, similar to a constitution, which aligns with the purposes of VV and assists with governance, in particular decision making.

### **DELEGATE & COMMITTEE**

Incorporated affiliates must have an active working committee structure and annually submit to VV the name and contact information of the following:

- Delegate individual nominated to represent the affiliate
- Committee of office bearers (when elected)

Associate affiliates must annually submit to VV the name and contact information of the following:

- Delegate individual nominated to represent the associate
- Details in regards to entity ownership

## FEES

On receipt of the invoice from VV, the affiliation fee must be paid by EFT or cheque on the terms of the invoice.

Category	Category Type	Size*	Affiliation Fee p/a (inc GST)
<b>Affiliated Members</b>			
Association	Type #1	<20	\$275
	Type #2	<40	\$375
	Type #3	<80	\$475
	Type #4	≥80	\$575
Club	Type #1	<4	\$330
	Type #2	≥4	\$440
<b>Associated Members</b>			
Non-incorporated Entities	Type #1	<20	\$275
	Type #2	<40	\$375
	Type #3	<80	\$475
	Type #4	≥80	\$575
Education institution		All Inclusive	\$550
Sport providers		All Inclusive	\$550

\* Number of individual members (Association/Associate) or teams (Club)

Fees are structured on base rate, with incremental increases based on the capacity of the affiliate. The Affiliation member pricing is based on principles including; the value of membership should be greater than the cost of membership, the price strategy reflects the cost and worth of membership, to remove barriers to entry that leads to growth and stability and if you consume more resources, you pay more to the recovery of costs.

## MEMBERS/PLAYER REGISTRATIONS

It is a condition of affiliation that each and every participating member, be that in an elite or social competition or training environment, must be registered as an individual member with Volleyball Victoria.

You must ensure members/players complete online membership registration and pay membership fees in order to participate in any volleyball related activities. All players must be fully registered before they take the court in training or competition.

For details regarding benefits, requirements, fees and how to register refer to the Membership Registration Manual at [www.volleyballvictoria.com.au](http://www.volleyballvictoria.com.au)

## AFFILIATION FORMS

Affiliation forms have been designed to obtain all relevant information; affiliates must complete and return all requested forms and documents annually. See Appendix 1

VV's membership database will be the online portal for incorporated associations to manage delegate contact information and update committee position information, when elected. Affiliates are required to ensure all contact information is updated as required.

## **POLICY COMPLIANCE**

You must ensure compliance with all state and federal legislation relating to policies including but not restricted to:

### **Member protection**

The VA-VV Member Protection Policy provides a code of behaviour which forms the basis of appropriate and ethical conduct which everyone must abide. The policy not only provides the necessary framework for volleyball organisations at all levels but also clearly articulates the operational requirements of these same organisations that are an integral component of the volleyball delivery structure.

### **Working with Children Check**

The '[Working with Children Check](#)' (WWCC) aims to increase the safety of children in our community by helping to prevent people who have a criminal history that indicates they may harm children from working with children. Organisations who are employing people (paid or in volunteer roles) to work with children are required to comply with the regulation and ensure they provide a safe environment.

### **Work safety**

Everyone has the right to be safe at work, including paid and unpaid workers. The Australian Sports Commission's '[Sporting clubs guide to a safe workplace](#)' provides best practice advice and further support can be offered by the VV Office.

You must ensure compliance with all VV affiliate related policies as listed on the website, including but not restricted to:

- Codes of Conduct
- Competition and Tournament By-Laws and Regulations
- Privacy Policy
- Extreme Heat Policy
- National Match Fixing Policy
- Social Media Policy
- Anti-Doping Policy
- Alcohol Management Policy

## **ENGAGEMENT**

Actively engage with VV and other affiliates in developing volleyball in the local community. Ideally you should be actively seeking funding opportunities to develop activities and offer value for money for members.

An affiliate should be in regular contact with its members and should publicise all important information for members. This can be done electronically via email, club website, social media, or it can be done through distribution of newsletters, etc.

### **ACCREDITED COACHES**

A minimum of one qualified and currently registered Intermediate Level (previously known as Level 1) coach per affiliate.

### **ACCREDITED REFEREES**

A minimum of two qualified and currently registered Development Level (previously known as Regional Level) referees per affiliate.

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## How to Affiliate with Volleyball Victoria

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### **IN THIS SECTION:**

VV requires certain activities to be undertaken and certain documentation to be submitted in order to become Affiliate or Associated Members of VV.

- Read the Affiliation Manual
- Complete and submit the Application Form (APPENDIX 1)
- Sign and submit the Declaration Form (APPENDIX 2)
- Adherence to Requirements

### **SUPPORT**

Please direct any membership enquiries to the Volleyball Victoria office

**Office Hours:** Monday to Friday (9am-5pm)

**Phone:** (03) 9794 0009

**Email:** [memberships@volleyballvictoria.com.au](mailto:memberships@volleyballvictoria.com.au)

## 2017 AFFILIATE APPLICATION FORM

These details are for VVI use only. Information on this form will not be publicised.

### PRIMARY INFORMATION

Affiliate Legal Name: \_\_\_\_\_

Affiliate Trading Name(s): \_\_\_\_\_

Postal Address: \_\_\_\_\_

Town/Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

ABN: \_\_\_\_\_ Registered for GST: YES  NO

Affiliate Category: Please select one of the categories below. \_\_\_\_\_

#### **Affiliate**

Incorporated Association (Date of Latest Constitution) \_\_\_\_\_

Incorporated Club

#### **Associate**

Non-Incorporated Entity

Education institution

Sport Provider

### DELEGATE INFORMATION

#### Primary Delegate Contact

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: (Compulsory) \_\_\_\_\_

#### Secondary Delegate Contact

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: (Compulsory) \_\_\_\_\_

**COMMITTEE/MANAGEMENT INFORMATION****President/Director/Owner**

Name: \_\_\_\_\_  
Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Email: \_\_\_\_\_

**Vice President/Director/Owner**

Name: \_\_\_\_\_  
Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Email: \_\_\_\_\_

**Treasurer/Accounts/Finance**

Name: \_\_\_\_\_  
Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Email: \_\_\_\_\_

**Secretary**

Name: \_\_\_\_\_  
Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Email: \_\_\_\_\_

**Position:** \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**Position:** \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**Position:** \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**Position:** \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**COMMITTEE/MANAGEMENT INFORMATION Cont.**

**Position:** \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Position:** \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Position:** \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Position:** \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**MEMBER DETAILS**

Number of Teams (Snr): Men: \_\_\_\_\_ Women: \_\_\_\_\_ Mixed: \_\_\_\_\_

Number of Teams (Jnr): Boys: \_\_\_\_\_ Girls: \_\_\_\_\_ Mixed: \_\_\_\_\_

Divisions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Approximate Number of Members (Snr): Men: \_\_\_\_\_ Women: \_\_\_\_\_

Approximate Number of Members (Jnr): Boys: \_\_\_\_\_ Girls: \_\_\_\_\_

Any associated/partner schools, clubs, recreation centres etc. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



## PUBLIC CONTACT INFORMATION

These details will be made public.

Please complete all the fields that relate to programs and activities.

Website: \_\_\_\_\_

Public Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Please tick appropriate boxes that relate to programs and activities your Club/Association offers:

	TRAINING		COMPETITION		Elite
	Junior/School Training	Adult Training	Junior/School Competition	Adult Competition	
Indoor volleyball	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Beach volleyball	<input type="checkbox"/>				
Indoor Beach	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spikezone	<input type="checkbox"/>				

## TRAINING DETAILS

Training Days/Nights & Times: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Training Venue 1: \_\_\_\_\_

Training Venue 1 Address: \_\_\_\_\_

Suburb: \_\_\_\_\_

Postcode: \_\_\_\_\_

Training Venue 2: \_\_\_\_\_

Training Venue 2 Address: \_\_\_\_\_

Suburb: \_\_\_\_\_

Postcode: \_\_\_\_\_

## COMPETITION DETAILS

Competition Days/Nights & Times:

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Competition Venue 1:

Competition Venue 1 Address:

Suburb:

Postcode:

Competition Venue 2:

Competition Venue 2 Address:

Suburb:

Postcode:

Any additional information:

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## SUPPORTING DOCUMENTS

Please enclose the following documents with your application:

- Constitution
- Copy of your incorporation Certificate or Business Registration
- Documents relating to the ownership
- Annual Report

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## DECLARATION FORM

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I, being the authorised delegate of \_\_\_\_\_  
*(Club/Association/Associate)*  
hereby apply for Membership of Volleyball Victoria.

We, the Club/Association/Associate, acknowledge our responsibilities and hereby state that we will abide by the Volleyball Victoria Inc. Association Rules.

We accept that for our application for membership to be accepted by Volleyball Victoria it is fundamental that we fulfil all requirements and acknowledge that Volleyball Victoria has the right to decline our Club/Association/Associate from Membership based on incomplete requirements, or insufficient evidence of completed requirements in the event of an audit.

**Signed:** \_\_\_\_\_  
*(Authorized representative)*

**Name:** \_\_\_\_\_  
*(Please Print)*

**Committee Position:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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## SPORTING SCHOOLS

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The Australian Sports Commission's sport and active recreation initiative, *Sporting Schools*, began in earnest with 33 sports, 5,600 primary schools, and 800,000 schoolchildren targeted for before, during, and after school programs.

Through the support of affiliates, and then individual coaches, VV will seek to service *Sporting Schools* to provide a quality first experience for primary school-aged children. Private providers are only utilised to ensure that ensure the opportunity to deliver a quality volleyball experience is not lost.

The VV process to manage both *Sporting Schools* and general program requests is described below:

1. VV receives request directly or through a Volleyball Australia report
2. Where practical, VV refers to the nearest affiliate for full administration, including invoicing and coach payments
  - a. Affiliates will be contacted directly and provided five working days to confirm
  - b. Upon request, VV can administer after a coach has been secured and will handle all invoicing and coach payments
3. If an affiliate is unable to service, VV will seek to coordinate an individual coach
4. Only when neither an affiliate nor coach is able to service will VV refer to a private provider with appropriately accredited coaches

The pricing for 2017 is subject to change, but at the time of publishing the VV pricing structure is \$80 per session with a \$100 administration fee. Coaches are paid between \$20-\$50 depending on qualifications, experience, and travel. The remainder is retained by the program administrator. Equipment and other resources are available from VV.

Affiliates should encourage coaches to register their interest in delivering *Sporting Schools* via the online [Expression Of Interest](#), or from the Volleyball Victoria homepage > Coaches > Opportunities > 'Becoming endorsed by registering with Volleyball Victoria'.

For more information on the *Sporting Schools* initiative or any other matter, please don't hesitate to contact the Office, telephone 03 9794 0009 or email [development@volleyballvictoria.com.au](mailto:development@volleyballvictoria.com.au)

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## CRM DIGITAL SOLUTIONS

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The provision of effective and efficient customer relationship management digital solutions is critical in the service of contemporary sport. In lieu of a national platform, VV utilise and provide access for affiliates to a central database, website, competition management system, and other related modules.

Fox Sports Pulse have been providing VV with CRM digital solutions since 2010. Recently Fox Sports Pulse and IMG Sports Technology Group merged to form Sports Technology Group Pty Ltd (SportsTG), they describe their solution as,

“The central database encompasses a suite of modules including an advanced membership management system, event registration system, ecommerce solution, online auction platform, ticketing solution, competition management platform and website development services.”

The SportsTG solutions available through affiliation with VV are outlined on the following page.

An incredibly dynamic and competitive industry, VV will continue to assess and provide affiliates with relevant choices in regard the provision of solutions. Further, VV will continue to work with VA to identify an appropriate national solution that strengthens the position of the entire sport without putting at risk the position attained by VV in the use and provision of digital solutions.

Product	Functionality & Benefits	Pricing
 <p>registrations &amp; payments</p>	<ul style="list-style-type: none"> <li>No more paper registrations and excel spreadsheets</li> <li>Safe and secure online transactions</li> <li>3.9% Card Transaction fee</li> <li>Ability to split payments across clubs/ associations and VVI</li> <li>Individual registration forms</li> <li>Team based registration capability</li> <li>Customised reports – member and financial reporting</li> </ul>	<p><b>Affiliation -</b> Included within Volleyball Victoria affiliation</p>
 <p>membership management</p>	<ul style="list-style-type: none"> <li>Secure database management to administer: players, coaches, officials, volunteers and non-playing members</li> <li>Multiple levels of access, real time, 24/7 online</li> <li>Configurable and customisable reporting tools</li> <li>Communicator tool via email and/or SMS</li> <li>Club locator to display competition/training info on website</li> </ul>	<p><b>Affiliation -</b> Included within Volleyball Victoria affiliation</p>
 <p>web &amp; mobile</p>	<ul style="list-style-type: none"> <li><b>Standard</b> - Base model website, with standard functionality enabling you to present and update your key information such as fixtures, results, ladders, news and photo-gallery easily. – Eg. <a href="http://www.sportstg.com">www.sportstg.com</a></li> <li><b>Advanced</b> - Greater functionality than the standard option. Easy to use and built to adapt to your mobile and tablet device, giving your audience a greater user experience and improving engagement.</li> <li><b>Elite</b> - Our professional level sites and premium product, fully customised and made to your specifications. Tell us what you need and we will build it. Eg <a href="http://www.volleyballvictoria.com.au">www.volleyballvictoria.com.au</a></li> </ul>	<p><b>Standard -</b> \$350 annual licensing + setup fee</p> <p><b>Advanced –</b> From \$2,200 Quoted separately to every individual.</p> <p><b>Elite –</b> Quoted separately to every individual*</p>
 <p>competition management</p>	<ul style="list-style-type: none"> <li>Pre-Game, At-Game &amp; Post-Game Functions</li> <li>Fixtures and ladder management,</li> <li>Venue and match allocation</li> <li>Prefilled Scoresheets</li> <li>Access on Phone &amp; Android App</li> <li>Automated Game Reminders</li> <li>Real-time Scoring on Website</li> <li>Online results management</li> <li>Statistics management for players, teams &amp; matches</li> <li>Finals eligibility functionality</li> </ul>	<p><b>Competition Management –</b> \$760 annual licensing + setup fee</p>