

School Registration Quick Reference Guide

STEP 1 – Register as a member

- » ENTER your details as a Sporting Schools member
- » ACTIVATE your account via the link sent to your email address
- » LOGIN using your email address

STEP 2 – Register as a school

- » CLICK register as a school
- » SELECT your state or territory
- » ENTER your school name, suburb and postcode
- » SELECT your school
- » ENTER your school address

STEP 3 – ABN

- » ENTER your ABN OR
- » SELECT exempt

STEP 4 – Demographics

- » IDENTIFY your school type (*Primary, Secondary, Combined, Special*)
- » IDENTIFY your school sector (*Government, Independent, Catholic*)
- » IDENTIFY your other relevant demographics

STEP 5 – Contacts

- » ENTER contact details (name and edu.au email) for the Principal, Sporting Schools Coordinator, and Finance Contact

STEP 6 – School Sport Australia

- » IDENTIFY if your school participates in School Sport Australia activities
- » IDENTIFY the School Sport Australia sports that your school participates in
- » IDENTIFY if your school facilities are available for community sport

STEP 7 – Sporting Schools

- » IDENTIFY if your school is interested in offering Sporting Schools sessions
- » SELECT **VOLLEYBALL** as the sport your school is interested in offering
- » IDENTIFY when your school prefers to conduct the Sporting Schools sessions
- » TELL US what motivated your school to register for Sporting Schools

STEP 8 – Final Step

- » Your school principal is required to agree to all the terms and conditions